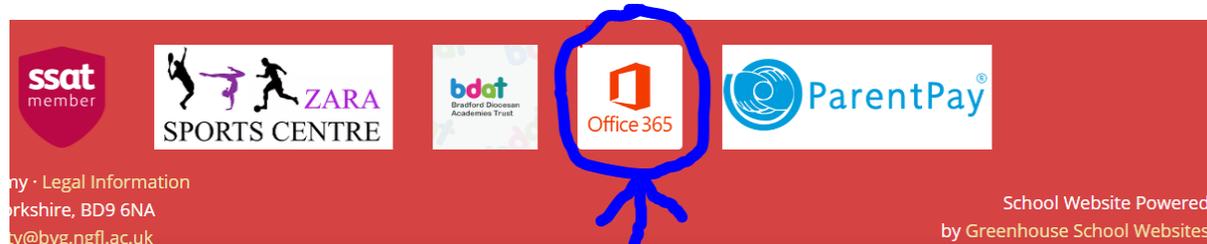


How to sign into your school email in 4 easy steps!

1 – Go to www.bvgacademy.co.uk (put this into **Google** and click on top result)

2 – You are now on the school homepage.

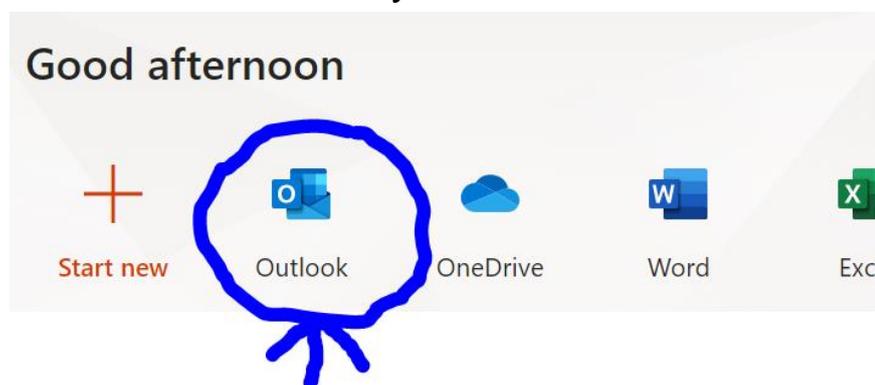
Scroll **all the way to the bottom** and click on the **Office365** Logo:



3 – Sign in with your school email address and password.

This will be your student number eg 12345@bvg.ngfl.ac.uk

4 – You are now in your account. Click on **Outlook** to see your emails:



You're in! Get reading your emails!